

Agenda

MEETING: STANDARDS COMMITTEE
VENUE: Meeting Room 3, County Hall, Northallerton
DATE: Monday, 3 March 2008 at 10.30 am

Business

1. Minutes of the meeting held on 14 January 2008. **(Pages 1 to 14)**
2. Public Questions or Statements.

Public access to the meeting. Members of the public have a right to attend any meeting of the Council, its Committees (or Sub-Committees, if any) held in public or that part of the proceedings which are held in public; have access to any public report or other public papers and to ask questions or make statements relating to the business of that body subject to:-

- Notice having been given of the question or statement and the Member to whom it is addressed at least 3 working days before the meeting; and
- No member of the public being entitled to speak for more than 3 minutes.

3. Employees' Code of Conduct – Report of the Monitoring Officer. **(Pages 15 to 31)**
4. Communications Strategy – Report of the Monitoring Officer. **(Pages 32 to 41)**
5. Dispensation Procedure – Report of the Monitoring Officer. **(Pages 42 to 49)**
6. Protocol re Gifts and Hospitality – Report of the Monitoring Officer.
(Page 50)
(Appendix LATE REPORT)
7. Complaints and Ethical Indicator Information – Report of the Monitoring Officer. **(Pages 51 to 63)**
8. Complaints and Findings/Guidance from the Standards Board – Report of the Monitoring Officer. **(Pages 64 to 65)**

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9. Work Programme – Report of the Monitoring Officer. **(Pages 66 to 75)**
10. Such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.

STEPHEN KNIGHT
Head of Committee Services

County Hall
NORTHALLERTON

February 2008
SML/ALJ

NOTES:

- (a) Members are reminded of the need to consider whether they have any personal or prejudicial interests to declare on any of the items on this agenda and, if so, of the need to explain the reason(s) why they have any personal interest when making a declaration.

The relevant Committee Administrator, Monitoring Officer or Deputy Monitoring Officer (the Head of Committee Services) will be pleased to advise on interest issues. Ideally their views should be sought as soon as possible and preferably prior to the day of the meeting, so that time is available to explore adequately any issues that might arise.

- (b) Tea and coffee will be available in the Members' Room a quarter of an hour before the meeting. Will Members please help themselves.
- (c) Lunch will be available.
- (d) **EMERGENCY PROCEDURES FOR MEETINGS**

FIRE

The fire evacuation alarm is a continuous Klaxon. On hearing this you should leave the building by the nearest safe fire exit. From Meeting Room 3 this the staircase outside Meeting Room 3 or the staircase opposite the main entrance. Once outside the building please proceed to the fire assembly point outside the main entrance

Persons should not re-enter the building until authorised to do so by the Fire and Rescue Service or the Emergency Co-ordinator.

An intermittent alarm indicates an emergency in nearby building. It is not necessary to evacuate the building but you should be ready for instructions from the Fire Warden.

If you discover a fire, you should sound the alarm and then dial 9-999 asking the Fire Brigade to come to the main County Hall Building, Northallerton. You should then dial 0 and inform the switchboard as to where the fire is.

There are alarm points at each end of the Meeting Room corridor – and at the main stairway.

ACCIDENT OR ILLNESS

First Aid treatment can be obtained by telephoning Ex 2919 which is the Occupational Health and Safety Section.

STANDARDS COMMITTEE

1.

Membership

COUNTY COUNCILLORS - (3)		
1.	MARSHALL, John	Liberal Democrat
2.	MARSHALL, Brian	Labour
3.	SOWRAY, Peter	Conservative
MEMBERS OTHER THAN COUNTY COUNCILLORS - (3) VOTING		
1.	DAGLISH James	Independent Member (to 2009)
2.	FLEMING Ms Gillian	Independent Member (to 2011)
3.	HOLT, Ms Janet	Independent Member (to 2011)
TOTAL MEMBERSHIP - (6) QUORUM - (3) including one Independent		

2. Substitute Members

1.	FLETCHER, John	Conservative
2.	BATEMAN, Bernard	Liberal Democrat
3.	SNOWBALL, Jim	Labour

Note: The Standards Committee is not subject to the rules on political balance.

TERMS OF REFERENCE

As set out in Article 9.03 of the Constitution